§ 410.40 Prudent Traveler Rule

- (a) An individual traveling on official business [including CJA Panel Attorneys and CJA-employed Expert Service Providers] must exercise the same care when incurring expenses that a prudent (e.g., fiscally responsible) person would if traveling at his or her own expense.
- (b) Excess costs, indirect routes, or unnecessary services in the performance of official business are not acceptable under this standard.
- (c) Travelers will be responsible for excess costs and any additional expenses incurred for personal preference or convenience.
- (d) Only mileage and other expenses for the direct route may be claimed unless there is an official reason for travel by another route.

For additional travel information please see: <u>Guide to Judiciary Policy, Volume 19: Travel and Relocation.</u>