



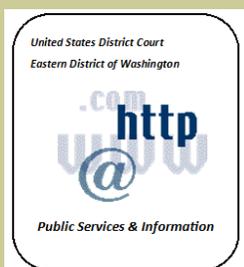
United States District Court Eastern District of Washington

eVoucher Upgrade 4.1.2 and New Procedures for Filing Ex Parte CJA Motion in eVoucher

**eVoucher WILL BE
UNAVAILABLE Friday
12/19/2014 at
Midnight until
Saturday 12/20/2014
at 5pm**

Questions:

Contact Jaime White
or Renea Grogan at
509-458-3400



New Procedures Effective December 20, 2014:

- ▶ Obtaining advance authorization for services other than counsel
New: AUTH Voucher created in eVoucher by attorney
- ▶ Obtaining advance authorization for transcripts
New: AUTH-24 Voucher created in eVoucher by attorney
- ▶ Obtaining advance authorization for travel out of district
New: Travel Voucher created in eVoucher by attorney

NOTE: The attorney will create the above documents **in eVoucher** instead of filing an Ex Parte Motion for Investigative/Expert/Other Services in CM/ECF.

Upgrade Effective December 20, 2014:

We are pleased to announce eVoucher has been selected as the national electronic CJA voucher processing system. We will be updating our current version of eVoucher to the new national version of eVoucher 4.1.2 on December 20, 2014. With this upgrade we will gain important security updates along with the new document types listed above.

Important upgrade information for attorneys and service providers:

- Attorneys and service providers will now be required to fill in the start and end dates on the Claim Status tab.
- Attorneys and service providers will NOT be able to access eVoucher with non-approved browsers such as Chrome and Firefox