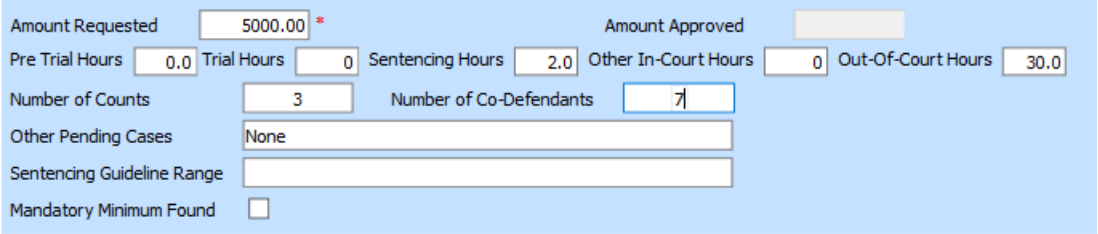




United States District Court Eastern District of Washington

Waiving CJA Case Compensation Maximums & Creating a CJA-26 Voucher

Payments in excess of CJA compensation maximums may be made to provide fair compensation in cases involving extended or complex representation when so certified by the presiding judge and approved by the circuit. As soon as counsel believes it will be necessary to exceed the maximum fees allowed, counsel first must seek a finding that the case is "extended" or "complex" through submission of the CJA 26 form.

STEP	ACTION
1	Create a CJA 26 in eVoucher
2	Basic Info Tab – Complete all fields The "amount requested" should be the ADDITIONAL amount requested above the previously authorized budget, be it over the initial statutory maximum, or as a second or third supplemental CJA-26. The hours should reflect the amount being requested in the CJA-26 and how the attorney thinks the funding will be allocated - not the case total.  *Click SAVE*
3	Justification Tab – Enter detailed information in the text fields, stating what makes the case unusual or more expensive so as to justify the excess compensation. *Click SAVE*
4	Documents Tab – Attach any supporting documents you may have to support your claim. All documents must be submitted in PDF format and must be 10 MB or less. <u>If you have not yet submitted any CJA-20 vouchers, it would be helpful if you would attach a copy of your current draft first interim CJA-20.</u> *Click SAVE*
5	Confirmation Tab - In the Public/Attorney Notes field, you can include any notes to the court. Select the check box to swear and affirm to the accuracy of the authorization, which automatically time stamps it. Click Submit. 