

**APPLICATION TO REAPPLY FOR PLACEMENT ON THE  
CRIMINAL JUSTICE ACT PANEL  
EASTERN DISTRICT OF WASHINGTON**

**THIS FORM IS TO BE USED BY ATTORNEYS WHO PREVIOUSLY SERVED OR WHO CURRENTLY ARE SERVING ON THE CJA PANEL FOR THE EASTERN DISTRICT OF WASHINGTON AND SEEK TO SERVE FOR THREE (3) YEARS, PURSUANT TO THE RENEWAL PROVISIONS IN THE CJA PLAN.**

**Attorneys who seek to reapply for placement on the CJA Panel must be members in good standing of the Federal Bar of this District, and have demonstrated experience in, and knowledge of, the Federal Rules of Criminal Procedure, the Federal Rules of Evidence, the Sentencing Guidelines, the Bail Reform Act, and the local criminal procedures for the Eastern District of Washington.**

**As provided for in the Criminal Justice Act Plan for the Eastern District of Washington (please review), applications to reapply for placement on the CJA Panel are due every THREE (3) years and will be submitted to the CJA Panel Committee. APPLICATIONS FOR REAPPOINTMENT ARE DUE BY DECEMBER 31 OF THE PANEL MEMBER'S THIRD YEAR OF THE CURRENT APPOINTMENT TERM. The CJA Panel Committee typically meets in January. Prior to placement on the CJA Panel, Panel Committee recommendations for placement on the Panel are provided to the District Judges for comments.**

By completing this form, you agree to be placed on a list of counsel available for appointment to represent indigent Defendants in criminal cases in this District. In most instances you would be asked to accept cases in the city which you reside; however, on rare occasions, you may be called upon to accept a case originating in another city - Spokane, Yakima or Richland.

**NAME:**

**NAME OF LAW FIRM:**

**OFFICE ADDRESS:**

**OFFICE TELEPHONE:**

**FAX NUMBER:**

**EMAIL ADDRESS:**

If you have not already registered for electronic filing, you may use the registration form on the website, [www.waed.uscourts.gov](http://www.waed.uscourts.gov).

1. Names of Partners and/or Associates on CJA Panel:

2. a. List the previous dates of service on the CJA Panel for this District

\_\_\_\_\_

b. Have you been on a CJA Panel in another District? Yes  No

If the answer is "yes", list the District(s) and dates of service:

\_\_\_\_\_

\_\_\_\_\_

3. Number of years you have been practicing law: \_\_\_\_\_

4. Year of Admission to the Bar of the United States District Court, Eastern District of Washington:

5. List by name and case number each federal and state felony criminal case in this district from the last three years in which you were an attorney of record.

6. Have you completed any courses on the Federal Sentencing Guidelines?

Yes  No

If the answer is "yes", list the name and date of the course(s):

7. Have you completed any courses on the Bail Reform Act?

Yes  No

If the answer is yes, please list the names and dates of courses:

8. Are you willing to be placed on the list of attorneys who take appeals?

Yes

No

9. Have you been disciplined by a Bar Association or sanctioned by a court?

Yes

No

If your answer is “yes”, describe in detail on a separate sheet the circumstances surrounding the complaint or sanction, including dates, and the outcome.

10. A minimum of 8 relevant CLE credits per year are required. Please attach a copy of your WSBA Credit/Compliance Certification.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

APPROVED BY: \_\_\_\_\_

\_\_\_\_\_  
DATE

**Please complete and mail to:**

**Darrel J. Gardner  
CJA Supervising Attorney  
United States District Court  
Eastern District of Washington  
P.O. Box 1493  
Spokane, WA 99210-1493**

**Or email to:**

**darrel\_gardner@waed.uscourts.gov**